

Dogs in the Workplace

Under certain conditions, employees may be permitted to bring their dog to work. Employees must receive permission from their manager in advance of bringing a dog to work. The appropriateness of bringing a dog will be determined on a case-by-case basis and will consider the concerns of co-workers, such as allergies or fear of animals. Bringing a dog into the workplace is a privilege that may be revoked at any time for any reason.

To ensure both safety and productivity, the following guidelines must be followed.

The dog owner will:

- Ensure the safety of those in the workplace as well as the safety of the dog.
- Keep the dog within their control and have a leash available within easy reach at all times.
- Provide food and water for the dog in an appropriate area and clean up any associated messes.
- Ensure that the dog has an opportunity to relieve itself and promptly remove and properly dispose of excrement deposited in outdoor areas.
- Keep the dog away from food preparation and eating areas.
- Perform a thorough cleaning of areas frequented by the dog to remove hair and smells.
- Be responsible for any undue wear or damage to company property caused by the dog.
- Be personally and financially responsible for any injuries caused to individuals or any damage caused to property by the dog. The Organization disclaims all liability for the behavior or health of the dog.
- Not leave the dog in a vehicle if it would endanger their safety.

The dog will:

- Be clean, groomed, healthy condition with no fleas or other parasites.
- Be well-socialized, well-behaved, and not aggressive towards people or other animals. Dangerous or unruly behavior will be grounds for immediate removal from the workplace.
- Be collared and under the control of their owner at all times.
- Be house-broken.
- Be licensed as required by state and local law, with current identification tags.
- Not interrupt the work of others by barking or otherwise causing a disturbance.