

CHURCH NAME
Intern Application

This form is to be completed by ALL intern candidates for ANY position with CHURCH NAME ("CHURCH NAME" or "Church") This form MUST be completed by the candidate and evaluated by CHURCH NAME BEFORE the candidate will be permitted to work with children or youth in any capacity or otherwise be recognized as a ministry intern. This form is being used to help CHURCH NAME provide a safe and secure environment for everyone who participates in our programs and uses our facilities. This form is not an employment application.

PLEASE TYPE OR PRINT YOUR ANSWERS TO THE FOLLOWING QUESTIONS.

PLEASE ANSWER ALL QUESTIONS - AN INCOMPLETE OR ILLEGIBLE FORM WILL NOT BE CONSIDERED.

Date _____

Full Legal Name _____
Last First Middle

Other Names Used _____
(Include maiden name, married names, and aliases)

Current Address _____

City _____ State _____ Zip Code _____

Telephone _____ Social Security No. _____

Driver's License Number/State _____

IF AT THE ABOVE ADDRESS LESS THAN FIVE YEARS, PLEASE LIST PREVIOUS ADDRESS (use additional paper if necessary)

Street Address _____

City _____ State _____ Zip Code _____

Are you over 18 years of age? YES NO

Position Requested _____

Please indicate the type of work with children or youth that you prefer _____

Date available to begin _____

Are there any days/hours you would not be available to volunteer? _____

Have you previously worked or volunteered for us? (If yes, give dates) _____

Who referred you to us? _____

Do you agree with the CHURCH's Statement of Faith and Beliefs _____

Background Information

Have you ever been accused of, convicted of or pleaded guilty to, or are charges pending concerning any crime? If yes, please explain (attach a separate sheet if necessary). Note: Conviction of a crime that does not involve any risk to children or youth is not an automatic bar to an internship.

YES NO

Have you ever been arrested?

YES NO

If yes, please answer the following:

1. Date of arrest: _____/_____/_____
2. Reason for arrest (stated offense): _____
3. Arresting agency: _____
4. Disposition of case (i.e. dismissed, plea bargain, trial to verdict of guilty/not guilty, probation, etc.): _____

Do you have any investigation, review, or disciplinary action pending by an employer, organization in which you volunteered, or professional association, for sexual misconduct, violence, or misconduct involving children? If yes, please explain (attach a separate sheet if necessary).

YES NO

Have you at any time during the past five years used illegal drugs or other illegal controlled substances?

YES NO

Have you at any time during the past five years been intoxicated or otherwise misused any alcoholic beverages?

YES NO

Have you ever viewed, or participated in the creation, dissemination, or transmission of, or otherwise used, pornography or pornographic materials of any type?

YES NO

Is there any other information that might be relevant to assessing your fitness for working with children or youth? If yes, please provide the information on a separate sheet if necessary.

YES NO

Ministry Activity

List previous work (ministry/church and non-ministry/church) involving children or youth (if relevant):

Organization	Telephone Number	Contact Person	Type of Work

Do you have any other skills you wish to mention? _____

References

PLEASE PROVIDE AT LEAST TWO CHARACTER REFERENCES AND TWO PROFESSIONAL REFERENCES WHOM WE MAY CONTACT.

Name	Telephone Number & Address	Relationship to You

Candidate Statement

PLEASE READ CAREFULLY BEFORE SIGNING

I hereby authorize you to contact any references or organizations listed in this Application and authorize such references or organizations to release any information contained in their files or records concerning me. In consideration of the receipt and evaluation of this Form by CHURCH NAME (“CHURCH NAME” or “Church”), I release CHURCH NAME, all of its agents, and all such references and organizations from any and all liability for any damage that may result from furnishing such information to you. I waive any right that I may have to inspect any information provided about me by any person or organization identified by me in this form.

I agree to undergo the analysis for the detection of the use of illegal drugs or controlled substances. I understand that testing positive for drugs or controlled substances could prevent my placement as a volunteer with CHURCH NAME.

I understand and agree that in the performance of my duties as an intern of the Church, or after I leave the Church, that I must hold in confidence any and all information that I come in contact with regarding CHURCH NAME or its business.

I understand and agree that it is critical to the mission and ministry of CHURCH NAME that all interns conform to the highest standards of safety, interpersonal conduct, and sexual morality. I affirm that I will strictly comply with CHURCH NAME all policies and procedures, including those concerning child safety and protection, sexual abuse and misconduct, and interpersonal relationships. I understand and agree that failure by me to abide by such policies and procedures may result in immediate dismissal from my volunteer position.

I understand and agree that my position at CHURCH NAME is entirely voluntary and without compensation. I further understand that the provisions of this application do not constitute a contract (either express or implied) of employment between me and CHURCH NAME.

My responses above are true and correct. I understand and agree that any false answers or statements made by me on this form or any supplement thereto, or any false statements made to the representative(s) of CHURCH NAME during the interview process will be sufficient grounds for not hiring me or immediately discharging me, no matter when discovered.

I HAVE CAREFULLY READ, UNDERSTAND AND AGREE TO THE FOREGOING "CANDIDATE STATEMENT" AND FURTHER UNDERSTAND AND AGREE THAT A COPY OF THIS FORM SHALL BE AS VALID AS THE ORIGINAL.

Signature

Printed Name

Date