

Wedding Application

First Evangelical Church • 735 Ridge Lake Blvd. • Memphis, TN 38120-9484

(Please complete and return this form to the attention of the WEDDING PASTOR at the above address as soon as possible. No reservation or dates can be submitted until this form is received. Immediately upon receipt of this form we will (1) place a temporary hold on your requested date provided it is available and is within the allowable time frame outlined in the guidelines and (2) call you to schedule your appointment with the wedding pastor. Pages 1 -2 of this application will be distributed to those needing the specifics of the wedding and thus contain no confidential information. Page 3-4 and any attached documents are CONFIDENTIAL documents that will be viewed ONLY by the pastoral staff member responsible for approving your wedding at First Evan.

Day/Date/Time of Wedding: _____, ____/____/____ am/pm

Day/Date/Time of Rehearsal: _____, ____/____/____ am/pm

Is Wedding Date considered a Holiday? _____ yes _____ no

Will the reception be held at the church? _____ yes _____ no

Reception Outside Caterers _____

(check one) Wedding Ministry

Will the altar floral arrangement be left for Sunday morning services? ___ yes ___ no

BRIDE

Name: _____ Phone: _____

Address: _____ Phone: _____

Email: _____

First Evangelical Church Active Member? _____ yes _____ no

If "no", give name of your home church: _____

Parents' Name: _____

GROOM

Name: _____ Phone: _____

Address: _____ Phone: _____

Email: _____

First Evangelical Church Active Member? _____ yes _____ no

If "no", give name of your home church: _____

Parents' Name: _____

Other Participants

Officiating Minister: _____ Church: _____

Assistant Minister (if any): _____ Church: _____

Number of Bridesmaids: _____ Number of Groomsmen: _____

Florist: _____ Caterer: _____
 Florist Phone: _____ Caterer Phone: _____
 Photographer: _____ Videographer: _____
 Photographer Phone: _____ Videographer Phone: _____
 Number of guests invited to the wedding: _____ Number invited to the reception: _____

Reminders at a Glance

The following are some reminders regarding the use of the facilities. Upon signing this you are aware that the violation of any may result in the loss of your deposit. Please indicate your acceptance of each item by initialing in the box to the right of each item and then signing the bottom of the form.

1.	Birdseed and flower petals may be thrown outside the building as the couple departs. Rice, confetti and bubbles are not permitted.	
2.	Alcoholic beverages may not be served or consumed on the church premises. This includes the Bride's room and groom's waiting area.	
3.	Smoking is not permitted anywhere in the buildings.	
4.	Dancing is not permitted in the church facilities.	
5.	Free-standing candle holders must use "Paradise" non-drip candle shafts or "Pillar" candles hollowed out with a votive candle inside. (The carpeting must be fully protected.)	
6.	Nails, tacks, pins, etc. are not to be used for supporting any type of decorations. Only gaffer tape may be used to secure cords to carpet.	
7.	The bridal couple's car should be protected from having offensive words or statements written on it.	
8.	The Sanctuary may be already be decorated during special celebration or promotional times, for these occasions, it is understood that these decorations will not be removed.	
9.	At the conclusion of the wedding and reception, the wedding couple is responsible for immediately removing all items, including items rented, and brought in for use in the wedding. This includes all items from the sanctuary, bride's room, groom's room, fellowship hall and any other area of the church. First Evan is NOT responsible for rental or personal items left in the building overnight.	

I acknowledge that I have read the wedding guidelines at First Evangelical Church and agree to conform to them in its entirety.

 Bride's signature/date

 Groom's signature/date

PASTOR APPROVAL

I have now given the required pastoral approval and have agreed to be the pastor responsible for overseeing this wedding. Please put this wedding date on the church calendar.

Pastor's Signature: _____ Date: _____

CONFIDENTIAL INFORMATION

The bride and groom should each complete this form separately.

The information on the following pages and any attached pages is required in order for our pastoral staff member to make a proper determination of whether your wedding can be held at First Evan or not. Please be aware that we are committed to being a church that honors, encourages and preserves the integrity of godly, biblical marriages. We are not primarily concerned with being an available facility for convenient and beautiful weddings. ***All information on this sheet will be held in strict confidence and read ONLY by the pastor responsible for wedding approvals.*** When you meet with the pastor, you will have opportunity to provide any details or explanations verbally. Please answer honestly. No answer to any question will – by itself – automatically prevent you from being able to have your wedding at First Evan. Please use the back of the paper or additional sheets as needed.

Bride: _____

EMPLOYER: _____

POSITION (If title is not self-explanatory, please describe the job you do):

1. How long have you and your fiancé been engaged? _____

2. How confident are you about the wisdom of your decision to marry?

___ very confident ___ pretty confident
___ have some doubt ___ very unsure

3. What reaction have your parents had to your decision?

___ very enthusiastic ___ supportive of your decision
___ tolerant, but disappointed ___ they are opposed

If your parents are opposed, what seem to be their reasons?

4. What reaction have your friends had to your decision?

___ very enthusiastic ___ supportive of your decision
___ tolerant, but disappointed ___ they are opposed

If your friends are opposed, what seem to be their reasons?

5. Are you divorced? ___yes ___no

If yes, how long since most recent divorce? _____

- What is the total number of times you have been married? _____

If yes, is your most recent ex-spouse still living? ___yes ___no

If yes, has your most recent ex-spouse remarried? ___yes ___no

If yes, on a separate sheet of paper please explain the circumstances of your divorce(s).

6. Are you or your fiancé currently pregnant? ___yes ___no

7. Are you and your fiancé currently living together? ___yes ___no

8. Are you willing to have a minimum of four hours of pre-marital counseling? ___yes ___no

Who will be doing your pre-marital counseling? _____

What is his/her position? _____

9. Do you attend church regularly (2-3 times per month)? ___yes ___no

If you do not, why do you desire to have your wedding in a church?

10. If you are not a regular First Evan attender, what church do you normally attend?

Why have you chosen to have your wedding at First Evan rather than the church you regularly attend?

11. Are you planning to have your regular pastor officiate the wedding? ___yes ___no

If "no", why not?

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Groom: _____

EMPLOYER: _____

POSITION (If title is not self-explanatory, please describe the job you do):

1. How long have you and your fiancé been engaged? _____

2. How confident are you about the wisdom of your decision to marry?

___ very confident

___ pretty confident

___ have some doubt

___ very unsure

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